

THE AUSTRALIAN MATHEMATICAL SOCIETY (Inc.)

ANZAMP CONSTITUTION

I INTRODUCTION

1. The following Rules are to be read in conjunction with the constitution of the Australian Mathematical Society, in the sequel to be referred to as the Society.

II NAME, OBJECTIVES AND COMPOSITION OF ANZAMP

2. ANZAMP (Australian and New Zealand Association of Mathematical Physics) is a Division of the Australian Mathematical Society. In the sequel it will be referred to as ANZAMP.
3. The objectives of ANZAMP shall be to foster and promote mathematical physics wherever appropriate.
4. To further these objectives, ANZAMP may among other things:
 - (a) Hold or participate in conferences, meetings, seminars, short courses, lectures or other events for members of, and visitors to, ANZAMP;
 - (b) Sponsor joint activities with other bodies concerned with mathematical physics or related fields;
 - (c) Encourage research and investigation into mathematical physics by the award of grants, prizes or scholarships, by the giving of donations, by the collection, collation, publication or distribution of information of service or interest to Members, or by any other means, including the publication of journals.
5. In matters relating to publications of ANZAMP, ANZAMP shall extend appropriate courtesies, as determined by the Executive Committee, to Institutional Members of the Society.
6. Ordinary Members of ANZAMP are either Members of the Australian Mathematical Society or are not normally resident in Australia and are Members of a Society with which the Australian Mathematical Society has a reciprocity agreement, who pay the annual ANZAMP fee, the amount thereof being fixed from time to time by the ANZAMP Executive Committee, or are exempted by the Committee from paying the fee.
7. A person distinguished for the promotion and extension of mathematical physics may be elected, by unanimous vote of the Executive, as an Honorary Member of ANZAMP.
8. Honorary Members of ANZAMP are either Members of the Australian Mathematical Society or are not normally resident in Australia and are Members of a Society with which the Australian Mathematical Society has a reciprocity agreement. Honorary Members shall have all the privileges of Ordinary Members, but shall not pay an ANZAMP membership fee.
9. Student Members of ANZAMP are either Members of the Australian Mathematical Society or are not normally resident in Australia and are Members of a Society with which the Australian Mathematical Society has a reciprocity agreement, who are enrolled in a postgraduate program in mathematics, physics or equivalent at an Australian or New Zealand tertiary institution. Student Members shall not pay an ANZAMP membership fee.

III OFFICERS AND EXECUTIVE COMMITTEE

10. The Executive Committee of ANZAMP shall consist of Ordinary or Honorary Members of ANZAMP, with the exception of the ex officio member, and with its composition subject to the provisions of Paragraphs 11 and 12.
11. The Officers of ANZAMP shall be a Chair, a Deputy Chair, a Secretary and a Treasurer.
12. The Executive Committee of ANZAMP shall consist of the Officers abovementioned, and the Immediate Past Chair of ANZAMP. In addition, the President of the Society or the President's nominee shall be an ex officio member of the Executive Committee.
13. At an ANZAMP Election, Officers of ANZAMP shall be elected for a term of two consecutive sessions of ANZAMP.
14. A person shall not hold the office of Chair for more than two consecutive sessions of ANZAMP. A person shall not hold the office of Deputy Chair for more than two consecutive sessions of ANZAMP.
15. The Executive Committee shall manage the business of ANZAMP and shall act to further the objectives of ANZAMP.
16. The Chair or the Chair's nominee shall preside at all meetings of the Executive Committee. Four members of the Executive Committee shall constitute a quorum.
17. The Secretary shall keep a record of the activities of ANZAMP and the Executive Committee, shall be responsible for the conduct of Ballots, and shall do all such things for the use and service of ANZAMP as appertains to this office, including the annual submission of a written report on the activities of ANZAMP to both the Executive Committee of ANZAMP and the Council of the Society.
18. The Treasurer shall collect and receive all funds on account of ANZAMP and shall deposit the same in an ANZAMP Banking Account. Payments from this account shall be made by cheque or an electronic financial transaction, approved by the Treasurer and by one of two other Ordinary or Honorary Members, appointed by the Executive Committee from time to time for that purpose. Cheques will be countersigned while electronic transfers will be approved by email or other accepted electronic means. The Treasurer shall keep true accounts of the sums of money received and expended by ANZAMP and shall annually submit a financial statement to both the Executive Committee of ANZAMP and the Council of the Society. The annual financial statement shall be made available to any Member of ANZAMP on request.
19. All members of the Executive Committee shall act in an honorary capacity.

IV MEETINGS

20. There shall be in each financial year an Annual Conference of ANZAMP. During each Annual Conference a General Meeting of ANZAMP shall be held.
21. The period from the termination of one General Meeting to the termination of the next General Meeting shall be called a Session of ANZAMP. In relation to all periods of holding office the term "Session" shall be interpreted in this sense.
22. During sessions in which elections have been held, newly elected Officers shall take office at the conclusion of the General Meeting.
23. At a General Meeting the time and place of the next Annual Conference shall be confirmed.

24. The time and place of Annual Conferences shall be determined by the Executive Committee, in consultation with ANZAMP members.
25. The organisation of an Annual Conference shall be the responsibility of an Organising Committee, under the general instructions of the Executive Committee. The Executive Committee shall appoint a Convener who shall form the Organising Committee after consultation with the Executive Committee.
26. The business of a General Meeting shall include:
 - (a) the Executive Committee's report on ANZAMP's activities during the Session;
 - (b) the Treasurer's and Auditors' reports;
 - (c) the appointment of an external Auditor for the following Session;
 - (d) the appointment of a Returning Officer, if elections are due within the following session.
27. Every question submitted to a General Meeting of ANZAMP shall be decided by a show of hands, except that on the request of no fewer than twenty Members a question may be decided by Secret Ballot.
28. The Executive Committee of ANZAMP shall organise as it sees fit such meetings, conferences and seminars in furtherance of the objectives of ANZAMP.
29. Where fees are to be charged to cover expenses involved in the organisation and conduct of such meetings, conferences and seminars, Members of ANZAMP may pay a discounted fee as determined by the Executive Committee.
30. In matters relating to attendance at meetings ANZAMP shall extend appropriate courtesies, as determined by the Executive Committee, to Honorary Members of the Society.

V BALLOTS AND ELECTIONS

31. All Ordinary and Honorary Members are entitled to vote in ANZAMP ballots. Only Ordinary and Honorary Members are entitled to vote in ANZAMP ballots.
32. Elections shall be held regularly, in alternate sessions, in order to elect the Officers of ANZAMP described in Paragraph 11.
33. The Returning Officer shall be responsible for the conduct of ANZAMP ballots and elections. The protocol for the operation of all ANZAMP ballots, and elections, shall be approved by the Executive Committee. The protocol will describe how voting papers can be sent and received. The protocol will allow postal voting, together with electronic method(s).
34. Notice of the call for nominations for Officers shall be given by the Returning Officer, at least sixty days before the date set for the next General Meeting.
35. Nominations for any or all of the Offices to be filled may be made by any two Ordinary or Honorary Members, provided that the persons nominated are Ordinary or Honorary Members, and that the nominations are received by the Returning Officer no later than forty days before the next General Meeting.
36. Nominations must be consistent with Paragraph 14, they must be made with the consent of the nominee, and no Member shall accept nomination for more than one Office.
37. In the event of more persons than necessary being nominated, the Returning Officer shall conduct a Ballot, which shall close at least five days before the day of the General Meeting.

38. Each Ordinary and Honorary Member shall have just one vote in respect of each Office to be filled.
39. The Member who receives the highest number of votes for each single Office shall be declared elected. In any case where a decision is lacking owing to an equality in numbers of votes, the General Meeting shall decide between the candidates concerned.
40. The Returning Officer shall declare the result of the Ballot at the General Meeting.
41. If a casual vacancy of the position of any ANZAMP Officer should occur during a Session, then it shall be filled temporarily at the discretion of the Executive Committee. Nominations, and if necessary a Ballot, shall then be arranged as soon as practicable in line with the rules outlined in Paragraphs 34, 35, 36, and 37. The term of any appointment made in such circumstances shall extend only until the conclusion of the Session during which the next regularly scheduled election of ANZAMP Officers is held.
42. In the extraordinary case where no election of Officers to the Executive Committee has taken place when due, the Council of the Society shall intervene and take whatever action it deems appropriate.
43. Whenever the Executive Committee deems it necessary a Special Ballot shall be held.
44. Any motion submitted to a Special Ballot shall require for its passing a majority of two thirds of the votes cast.

VI AMENDMENT OF CONSTITUTION

45. Any question concerning an alteration of this Constitution shall be decided by a Special Ballot.